



Great Massingham Locum Parish Clerk: Ms Amy Hart  
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**NOTICE IS HEREBY GIVEN OF THE GREAT MASSINGHAM PARISH COUNCIL MEETING TO BE HELD AT GREAT MASSINGHAM VILLAGE HALL 19:30pm ON MONDAY 19<sup>th</sup> FEBRUARY 2026, REGARDING THE FOLLOWING BUSINESS:**

**1. APOLOGIES**

**2. MINUTES** of the PC meeting 10<sup>th</sup> November 2025 (to defer)

**3. PUBLIC QUESTIONS** (3 minutes max per speaker)

**4. DECLARATIONS OF INTEREST**

KH (Chair) Owen Cole Close, grass cutting Children's play area.

**5. HEALTH & SAFETY** Reports on any new H&S issues. 'Defib'. Tree report – update.

**6. PLANNING**

**REF: 25/02138/F** 23/12/2025

Variation of condition 2 & 3 planning permission 24/00484/F – subdivision of existing plot involving demolition of the existing barn with class Q approval and construction of a new replacement dwelling with separate private access and improvements to driveway, parking and turning area of existing dwelling at West Heath Barn, Lynn Lane, Great Massingham, PE32 2HL  
Deadline for PC comments: 27/01/2026

**REF: 25/01670/F** 10/12/2025 (for information only)

Detached outbuilding for parking and storage at Little House, 24 Weasenham Road, Great Massingham, PE32 2BA  
Application withdrawn.

**REF:25/020259/F** 23/12/2025

Retrospective householder application for the erection of conservatory and a proposed brick wall to replace the fence.  
Owen Cole Close, Great Massingham, PE32 ALF.  
Deadline for PC comments: 04/02/2026

**REF: 25/00301/TREECA** 29/12/2025 (information only)

T1 - Flowering cherry tree situated within the grounds. The tree is in poor health with fungal growths along its length - Remove the tree and fill the space left with shrubs.

Woodcroft 4 Castle Acre Road Great Massingham King's Lynn Norfolk PE32 2HD  
(Status: Awaiting Decision)

## **7. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS**

- 1) Great Massingham Together Playground grant funding – update
- 2) Dabbling Duck Overflow Car Park REF: **25/01974/F** – (Clerk or Cllr Beales to update)
- 3) REPF grant funding playground monitoring and claim form – (Cllr Harries to update)
- 4) Swims behind Cobwebs Cottage (to defer)

## **8. REPORTS**

- Highways, Village Hall, Great Massingham School, Biodiversity, The Mallard, Ponds, Village Greens, Play Area, Allotment Association, NDP, BCKLWN & NCC.

## **9. MATTERS REQUESTED BY COUNCILLORS**

- a) A potential allotment fees increase for 2026 growing season from £5.00 & £2.50 per half plot to £8.00 & £4.00 – update and discuss
- b) Budget and precept setting for 2026/27 ahead of 31/01/2026 – to update and discuss
- c) Contracted or recommended Clerk OSP arrangements – to discuss
- d) To allow temporary access for Locum Clerk to Clerk email account – to discuss
- e) Payment authorisation Unity Trust Bank, to allow Chair to authorise payments in Clerk absence. Letter to sign – update
- f) Village Green Land at Weasenham Road, Surveyor Quotes from Hayes & Stor– to update and discuss
- g) Unity Trust Service charge to increase from £6 pcm to £7pcm as of February 2026
- h) To defer Mallard article for January due to Clerk absence and to advise contributors and advertisers – to update and discuss
- i) Streetlights and energy supplier – to update & discuss
- j) Fishing Warden Job Description – (KH Chair to update)

## **10. CORRESPONDENCE**

- a) Email and guarantee for Wet Pour (Rubber Crumb) received on 24/11/2025, ref: Massingham Together (Cllr Harries to update)
- b) Update email received on 24/11/2025 from N. Allen regarding amplification / boundary microphone quote for VH - update

- c) Email received on 01/12/2025 with ‘Schedule of works Grass cutting contract’ March 2026 – October 2026 (ref:1 or 3-year contract) from HHA Grounds Maintenance and any additional works to quote? – to update & discuss/vote
- d) Email received on 29/12/2025 from Wix regarding automatic renewal of domain greatmassingham-pc.info and forthcoming DD £15.24 payment for a further year on 27/02/2025. Polite Notice: no login details, Clerk to check if the PC changed Banking Details since last auto renewal – to update.
- e) Email received on 16/12/2025 from The Gayton, Grimston & Great Massingham District Team Benefice regarding the Licensing & Installation of The Reverend Joshua Whitnall as Rector 11/01/2026, 3pm at St Botolph Church
- f) Email received from NCC on regarding WTRO6331 owing to new footway scheme the use by vehicles (of any class) of the C66 Castle Acre Road from its junction with C72 Weasenham Road for 450 metres south-westwards (the “Road”) in the Parish of Great Massingham will be temporarily prohibited/restricted. Expected dates: 5-9<sup>th</sup> January 2026 (alternative routes Castle Acre Road, Litcham Road, Rougham Road & Weasenham Road).
- g) Email received on 09/01/2026 from Resident citing concern regards parking damage to the village greens – update & discuss.
- h) Email received on 09/12/2026 from NDP Steering Group querying potential BCKLWN charge for holding a referendum on the village NDP – (Cllr Beales to update).

## 11. ACCOUNTS

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary Sarah Harvey full (January) payment (OSP)	<b>Total Due: £594.60</b>	
Locum Clerk weekly January Salary from (w/c 05/01/2026) @ £25 p/h *Week 1 (1/2 week) 4 hours *Week 2 (w/c 12/01/2026) 8 hours (full week)	Week 1 - £100.00 Week 2 - £200.00 <b>Total Due: £300.00</b>	
Reimbursement to Clerk Sarah Harvey Wix Domain Renewal Inv: 1217334313 15/01/2026 greatmassingham.info	Total: £12.70 VAT: £2.54 <b>Total Due: £15.24</b>	
Reimbursement to Clerk Sarah Harvey Wix Premium Plan (Light) annual hosting. Inv: 1219408257. 15/01/2026	Total: £108.00 VAT: £21.60 <b>Total Due: £129.60</b>	

Re-Imbursement to Jessica Cunningham for NDP consultation costs. 1)Invoice 47233001 Advantage annual plan 09/01/2026. Survey Monkey response analysis. 2)Printing of A3 Colour Maps NCC (VAT: Nil)	1)£140.00 VAT: £28.00 <b>Total Due: £168.00</b> 2) <b>Total Due: £28.00</b>  <b>Grand Total: £188.00</b>	
Cozens Inv-10134 ref: R25-01. 12/01/2026  (Standard maintenance charge for December 2025)	Total: £45.00  VAT: £9.00 <b>Total Due: £54.00</b>	
ICO data protection fee. Inv 004bb1351200	Total: £41.60  VAT: £10.40 <b>Total Due: £52.00</b>	
TD Build – installation of the Millenium Bench inc. disposal of old bench Inv: INV0135 14/01/2026	Total: £575.00  VAT: £115.00 <b>Total Due: £690.00</b>	
SSE Inv: IV03927848 Payment due by 21/01/2026	Total: £790.83  VAT: £161.09? <b>Total Due: £966.53</b>	
Unity Trust banking charges (DD)	<b>Total Due: £6.00</b>	
<b>Authorised for online payment by- Date:</b> Signatory 1: Cllr Kevin Hobart  Signatory 2: Cllr Sue Nash		

**NOTE: Any payments to consider under 1) Late Payment Act 1998 or 2) Section 137 emergency spending (£11.20 per elector).**

## **12. VILLAGE MAINTENANCE**

\*Chair reported faulty streetlight on corner of Walcups Lane & Summerwood Estate to Cozens on 07/01/2026 (Status: scheduled for inspection)

Next PC meeting: Monday 16<sup>th</sup> February 2026 at 19:30pm in the GM Village Hall.

**Signed.....**

