



NOTICE IS HEREBY GIVEN OF THE GREAT MASSINGHAM PARISH COUNCIL MEETING TO BE HELD AT GREAT MASSINGHAM VILLAGE HALL ON MONDAY 20th APRIL 2026 AT 19:30.

Caroline Boyden Parish Clerk 13.4.26

1. APOLOGIES

2. MINUTES of the PC meeting 16th March 2026 and extraordinary meeting minutes of 24th March 2026 to be approved.

3. PUBLIC QUESTIONS (3 minutes max per speaker) 15 minutes allowed in total

4. DECLARATIONS OF INTEREST

5. HEALTH & SAFETY Reports on any new H&S issues.

6. PLANNING - None.

7. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS:

Swims behind 49-53 Station Road – to update

Fishing warden job description & Cllr Fishing Warden Liaison vacancy – (Cllr Locke & Cllr Arbenz to update). + Application received on 30/03/2026 on behalf of three gentlemen (all previous permit holders) wishing to purchase fishing permits for Scotsman's Pit 26/27

Village Noticeboard – replacement board due for delivery by early June, from Greenbarnes. Cllr James will take delivery.

Signing of Tripartite Deed of Dedication between GM VH, GM PC and The Big Lottery Fund by two presiding Cllrs and Clerk. (Cllr Locke to update)

Tree Survey from Robert Miller, Houghton Hall – Horse Chestnut missing – discuss.

Letter received on 13/03/2026 (to be read out) from Cllr Harries regarding FCC funding, questions from Penny Horne, FCC Grant Manager (deadline 8 weeks) delegated powers / approval request (only) for FCC funding acceptance plus request for 3 quotes. Other matters: CAP.co (final invoice tbc) & HTB interest account – update & discuss.

NCC Parish Partnership Scheme regarding local highway improvements - Signs 50% funding bid successful for £780.00 of £1560.00 total cost.

The exploratory submission of Land Behind Surgery to BCKLWN's 'Call for Sites' prior to end of March deadline (extended to 1.5.26)

Engaging Planning & Highways for consultation/advice. Draft ToR for subgroup – update & discuss. Call for sites' deadline, to Friday 1st May 2026

HTB account no. 1107066 proposal to close before end of March 2026 (maturity date 28/03/2026) if no action taken, account would renew for a further year

New signatory for GMPC Unity Trust account & transfer from HTB

Clerk has signed as Senior Contact for NLF project: 'Great Massingham Parish Council - Massingham Together

Massingham Together Play Area (Phase 2) Renewal Funding of 100K confirmation from FCF Communities Foundation dated 12/03/2026 & meeting to progress approvals w/c 27th March 2026 – update & discuss.

Cllr Harries update on re-tender.

First registration of Village Green Land at Weasenham Road, Great Massingham & quote ref: LAS: 189275-0001 from Hayes + Storr Solicitors of £850.00 + VAT for the works – (Cllr Brun to update)

8. REPORTS

Clerks Report

Highways

Village Hall

Great Massingham School

Biodiversity

The Mallard

Ponds (FOSP GM)

Village Greens

NDP

GMPC HR Group

Allotments

9. BOROUGH AND COUNTY COUNCILLOR REPORTS

10. MATTERS REQUESTED BY COUNCILLORS

Hiring of new Clerk – confirmation to be approved and minuted

Confirmation of Subgroup Cllrs – update & discuss.

New nominated guardian needed for Defib at The Dabbling Duck, update & discuss.

Standing Orders & Financial Regulations updates as per email from the Clerk to discuss/approve.

11. CORRESPONDENCE

Email received on 16/03/2026 from Representative of 'Massingham Historical Society' regarding the potential purchase of a bench and plaque in memory of Denys Winner. GMPC to be consultees on decision making on a donation, position and plaque wording.

Emails received on 19/03/2026 from Cllr Dark & NCC Highways Engineer, referencing Biodiversity concern raised at 16/03/2026 due to rainwater ingress into pond for proposed drainage system PMC104, Lynn Lane.

Rospa Play Safety Inspection Report received on 25/03/2026 for Phase 1 Massingham Together Playground- Cllr Harries to update.

Proposal to increase GM Community Car Scheme funding from £500 to £1,000 – Cllr Harries to update and gain approval.

Request from the Vintage Tractors to use the green for a break in the Manor Farm Road Run on Sunday, 21st of June 2026 from mid-day.

Request for a charity Landrover event on the 17th of May in aid of the Macmillan Cancer Charity to use the green for a maximum of 50 vehicles at the end of their days events. To use the Dabbling Duck for food/drink.

12. FINANCE

- a. Approve the bank statements, reconciliation and payments/receipts for March 26
- b. Approve the payments, to date, for April 26
- c. Approve J. Raby as Internal Auditor for 25/26 AGAR
- d. 25/26 financial year review

The Annual Parish and Annual Parish Council meetings: Monday 20th May 2026 at 19:00pm in the GM Village Hall.