

# GREAT MASSINGHAM PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
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Telephone: 01328 823391 Email: gmparishclerk@gmail.com

11<sup>th</sup> March, 2025

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on **17<sup>th</sup> March, 2025** at 7.30pm.

Yours sincerely

Sarah Harvey  
Clerk to the Council

## AGENDA

1. Welcome from the Chairman.
2. To receive, consider and accept apologies for absence.
3. To receive declaration of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm as correct the minutes of the Parish Council Meeting held on the 17<sup>th</sup> February 2025.
5. Matters arising from the minutes for information only.
6. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). For members of the public that wish to speak at the meeting, please raise your hand and wait for the Chairman to prompt you. Members of the public can only speak during the allocated public participation at the start of the meeting.***

7. To receive reports from the County and Borough Councillors.

### 8. Working Group Updates

- a. Biodiversity Policy & Action Plan – to receive an update and approve recommendations
- b. Christmas Lighting – to confirm membership, adopt the Terms of Reference and agree meeting date.
- c. Play Area – to confirm membership, adopt the Terms of Reference and agree meeting date.
- d. The Mallard - to note and approve recommendations made at the meeting held on 24<sup>th</sup> February

### 9. Finance

- a. To note accounts for payment under the Late Payments Interest Act (1998).
- b. To approve the accounts for payment (list at meeting).
- c. To note the finance received during February 2025.
- d. To approve the February 2025 financial statement.
- e. To approve an annual subscription to the Norfolk ALC and costs for the Gov.uk service.

### 10. Planning Matters

- a. To consider Planning Applications received:  
25/00323/F - Overflow car park (retrospective) at The Dabbling Duck 11 Abbey Road.
- b. To consider plans since publication of agenda:
- c. Applications approved/refused by Borough Planning Control.
- d. Neighbourhood Development Plan: to receive a progress update.

## 11. Highways

- a. To note highway matters requiring attention and to receive any updates.
  - Village Gateway Update, Lynn Lane – to approve revised cost and signage wording.

## 12. Street Lighting

- a. To receive reports of any lighting problems and approve any repair costs.

## 13. Correspondence

To note any general correspondence/circulars received (list provided at meeting).

- a. Email from Parishioner, Failure of dog owners to dispose of dog waste.
- b. Emails from Parishioners, Planning Application 25/00323/F Overflow car park (retrospective) at The Dabbling Duck 11 Abbey Road.
- c. Biodiversity Project, Update and thanks for annual donation.
- d. GMACCS, Letter of thanks for annual donation.
- e. BCKLWN, King's Lynn and West Norfolk Local Plan 2021-2040: Publication of Inspectors' Report.
- f. Borough Council of King's Lynn & West Norfolk: budget for 2025/26.

## 14. Open Spaces

- a. To receive updated legal advice regarding Rectory Row Cottage licence agreement and to note the new property owners' plans.
- b. To receive an update regarding the proposed repairs to the allotment roadway and approve the associated cost for the work.
- c. To agree a plan of action for the noticeboard displaying a map of the local Great Massingham area.
- d. To approve the cost to purchase two dog waste bins and the respective annual emptying costs charged by the BCKLWN.

## 15. Ponds/Village Greens

- a. **Scotsman's Pit:** To consider any further information, actions and updates.
- b. To receive an update regarding work required around Scotsman's Pit from Houghton Estate.

## 16. Play Area

- a. To note any issues arising from the Play Area weekly visual inspections.

17. To note reports of any village incidents.

18. To propose items for the Mallard and Parish Council website.

19. To note the date of the next Parish Council Meeting, 14<sup>th</sup> April 2025 and to consider any items to be placed on the agenda.

## Meeting Dates for 2025

19th May, 16th June, 21st July, 18th August, 15th September, 20th October, 17th November, December - No Meeting